

**THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**January 4, 2021 at the Fire Hall Building at 5:04pm.**

**MEMBERS PRESENT:** Dan McKeever, Jaimie Gavin, Auston Creech, Brian Gilje

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Darrel Swanson, David Even, Jessica Peterson, Laura Mahrer, Jeff Leadbetter, Torrey Gavin, Wyatt Schilling, Maddie Richardson

Jaimie made a motion to approve the meeting minutes from December 2020. Brian seconded the motion and all ayes.

**Law Enforcement Report:** No report was submitted. Wyatt Schilling was present. Warnings have been handed out for street parking violators and Bobcat has been warned. 1 DUI, 2 ambulance assists. Jon and Wyatt have both tagged vehicles for overnight street parking. The city needs a copy of these tickets in the city office.

**Interstate Engineering Report:** Not present. 1)Project 14-2, Darrel and Kent are to go around, inspect and sign off. Discussed what to do with remainder of money. ADA heated cement pad with additional funds, possible electric door at Community Center. Darrel to contact Aberdeen House of Glass for information on electric door. Dan to visit with Superintendent to see what more could be done at the school. 2)No update on Pool project

**Resident Form:** none

**Building Permits:** Discussion on transforming the Cattails into a storage place. Jeff noted, commercial can be residential, but residential can only be residential.

**Permit:** USW Local 560-for 2021, Brian made a motion and Jaimie second, all in favor

**Real Estate Exemption:** none

**The Spring's Golf Course:** Clubhouse replacement insurance was increased to cover what it is actually worth, from \$511,500 to \$702,000. The cost to cover the increase is \$71.00 more per year. Jaimie made a motion, Auston second and all-in favor.

**Park Board:** Torrey was present. Next pool meeting is in January.

**GHA:** All tenants are now direct debit for rent each month with Bremer Bank.

**Auditor Report:** Laura obtained three quotes for light pole banners, with cost split 3 ways, city, businessmen and legion. The legion would like them to be American flag themed. Grants opening in February, one for the youth and one for the pool. Jessica stated that there are some water meters that need to be replaced. Customers were notified that their water meters need replaced. Jessica also submitted for a 1% discount for the health premiums. Housing ideas? Due to cost of lumber waiting until Spring was agreed upon.

**Public Works Report:** No written reported submitted. New tires on the grader are awesome, quotes are being worked on for replacement valves. The backhoe needs to be taken to Fargo for repair. We will need to try a way to get it up there this winter. Brian unplugged the sump pump at the church parsonage, corner of street is full of water/snow. Darrel to test water at the parsonage to see if there is a water leak from the ground.

**Council Items:** Cares Act Money, a special meeting will be held on January 8, 2021 @ 5pm to discuss how this money will be disbursed to business.

**Attorney:** RZ resolution needs to be passed, it basically says that the city will go along with it. Brian made a motion to pass and Auston second, all were in favor. First reading of City of Gwinner Ordinance No. 2021-1 (dangerous or vicious animals) was done, second reading will be February 8, 2021. Auston made a motion and Jaimie second, all in favor.

**Pay the Bills:** (Jaimie/Brian) Hawkins, Inc \$3738.79, Normont Equipment co \$203.80, ND One Call Inc \$22.25, ND Dept. Environmental \$37.08, ND Dept. of Transportation \$563.60, MDU \$673.01, Pollardwater \$156.10, Job Erection & Engineer \$96.30, One Stop \$189.23, Hansen Lumber & Hardware \$140.35, Grotberg Electric Inc \$1335.75, Full Circle Ag \$256.17, Leadbetter Law Office \$1540, ASCA \$367, ND Water Users Assoc. \$100, AW Diesel Services \$375.88, DRN \$605.18, Aramark \$14.06, The Teller \$157.64, The Springs Golf Course \$15,520, Sargent County Treasurer \$27,907.47, Sanitation Products Inc. \$144.76, ND Pers \$4361.87, Banyon Data Systems \$1590, The Springs Golf Course \$14,003.50, MDU \$850.08, Ottetail Power Comp. \$4,942.85, Post Office \$109.80, Waste Management \$6911.75, Walock-Johnson Insurance \$15,291, ND State Tax Commissioner \$814.98, Aramark \$282.94, Bremer Bank Cardmember \$3,056.24

Meeting is adjourned at 5:46 pm. Next meeting is on February 8, 2021 5pm



Dan McKeever, Mayor



Jessica Peterson, City Auditor

**THE SPEICAL CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**January 7<sup>th</sup> 2021 at the Fire Hall Building at 5pm.**

MEMBERS PRESENT: Dan McKeever, Jaimie Gavin, Auston Creech

MEMBERS ABSENT: Brian Gilje

OTHERS PRESENT: Jessica Peterson

Mayor, Dan McKeever, opened the meeting up to talk about Cares Act Money from 2020. The City of Gwinner got \$23,800 from Sargent County: \$400, \$510, \$510 for the first 6 months of the liquor licenses. Remaining balance at this time is \$22,380. The council also talked about paying for the last 6 months of the liquor licenses as well.

These are the questions that the council came up with to ask every business owner in Gwinner. We will send these questions out by Facebook, put on the website and do a mailing for all of Gwinner. No one should be missed by doing it this way. These questions are due back to the city by February 1<sup>st</sup>, 2021.

1. Does your business operate out of a commercial property/ building or are you a home based business?
2. Do you own or rent your facility?
3. How did COVID-19 affect your business in 2020? Were your sales up or down?
4. Were you forced to close or restricted on hours?
5. Did you incurred any extra expenses due to COVID-19?

The meeting was adjourned at 5:25pm. Next Meeting is February 8<sup>th</sup> at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

**THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**February 8, 2021 at the Fire Hall Building at 4pm.**

**MEMBERS PRESENT:** Dan McKeever, Jaimie Gavin, Auston Creech, Brian Gilje, Rosi Odegard (new)

**OTHERS PRESENT:** Darrel Swanson, David Even, Jessica Peterson, Laura Mahrer, Jeff Leadbetter, Torrey Devin, Travis Paeper, Mattie Richardson, Josh Hansana, Jerry Waswick and Kent Thoreson

Jaimie made a motion to approve the meeting minutes from January and Brian seconded the motion and all ayes.

Rosie was appointed by Dan to replace ElRoy as our new council member. (Jaimie/ Brian)

**2020 Cares Money Act:** Amount to be paid to the 18 business that returned the questionnaire was decided on. Businesses that owned their property buildings were granted \$1200, ones that rented their space was granted \$1,000 and home-based businesses along with 1 church was granted \$500. (Jaimie/ Auston)

**Law Enforcement Report:** Three percent increase was discussed but not approved at this time, would like to see SC Sheriff's budget. Travis Paeper present but no written report submitted. Addressed incident with NS student, situation was handled appropriately by the school, it was taken seriously, still ongoing investigation, parking citations have been issued for parking violations. No copies have arrived at city office. Travis will personally deliver the new ordinance #2021-1 regarding dangerous or vicious animals to the resident whose dog has been an issue. Travis, along with Jerry W., will see that the council receives a copy of the Sheriff's budget.

**Interstate Engineering Report:** Kent stated that Project 14-2 Sewer Project paperwork has been completed and signed off, the \$61,000 grant will not be paid until we pay the rest of it. Pool is now scheduled to start 2022.

**Resident Form:** Nothing was submitted.

**Building Permits:** 116 1<sup>st</sup> ST SE and 209 4<sup>th</sup> Ave SE were both approved. (Auston/Brian)

**Permit:** None

**Real Estate Exemption:** Charlene Smith submitted a request, two-year exemption, on the first \$150,000, was granted. (Brian/ Jaimie)

**The Spring's Golf Course:** The requested \$80,000 towards managers was approved. (Brian/Rosi)

**Park Board:** A new bathhouse design update was presented. The rest of the aquatic complex will be decided on at a later time. The cost of new bathhouse design, \$3760, was paid by Park Board, per Torrey. Park board to get Lannae item list of all outdoor items for insurance purposes.

**Housing Option:** A sample of a spec house, 1778 sq. ft. runs roughly \$280,000, at current prices. Slab on grade 3 bd, 2.5 bath, a 2-stall garage.


**Auditor Report:** 2<sup>nd</sup> reading on Ordinance #2021-1, (Auston/Jaimie) passed. Extension on RZ completed and approved, will do some more advertising in hopes more people can use it, year-end has been closed out, twenty- six more water meters need to be replaced during February, this will become a common occurrence because of the age of them. Equalization meeting to be held April 5<sup>th</sup>. Airborne Vector Control signed by the Mayor. No price increase at this time. Presented questions from Lannae regarding NDIRF. First Responders will add \$15,000 under the city for insurance. (Auston/Brian). The operation agreement to the Community Center should be named Activity Center, instead of the Community Center, we can change it. Just need it to go through the Joint Powers Committee then come back to council, inventory was taken at the Activity Center and is double covered by \$46,350.00 worth of stuff. Just keep it on, the \$17.00 is not worth it. There is a four hour online Defensive Driving Course for employees of Gwinner. Jessica stated there is a need for commercial office spaces in town. Possibility that the city would buy Waloch Café and renovate it into office spaces, but it would need to be ADA approved. Laura announced we received \$2,000 from the MDU Grant towards plastic pool deck lockers. She has applied for grants to extend dining to outdoors at The Springs and also for a golf program for the youth in Gwinner, through the Sticks for Kids Program. She is also looking to apply for grants from the Reeves Foundation, (ADA) and from AARP livable communities which would be a five year plan.

**Public Works Report:** Claremont plots (Fairway Addition) there are 13 lots, if drain fields required, only 9 plots can be home in that area with drain fields, building permit is needed for the house that will be moving in that area. Kent to update plot map and numbers. It will be \$130 per foot or \$96 per foot to run 30-350 feet before hydrants need to be put in. Darrel would like to order five new water valves, at \$6,100 each, to start replacing the old ones. With those five, he would have the capability of shutting half the city down. \$500 will fix the Community Center door so it will not stick during winter months.

**Council Items:** Nothing addressed

**Pay the Bills:** (Jaimie/ Brian) Verizon wireless \$11,542.84, One stop \$1200, IRS \$1203.40, Yard Patrol \$1200, Waswick Chiropractic \$1200, Ultimate Flooring \$1000, Sleek Nutrition \$1000, Rosi Delites \$1000, Red Barn Vet \$1000, Michael Heifort Trucking \$500, Crossroads Motel \$1200, Rock, Paper, Scissors Salon \$1000, Body Works By Alexis \$1000, J & M Printing, Inc \$1200, Gustaf Lutheran Church \$500, Gwinner Gifts \$1000, Gwinner Transfer, Inc \$1200, Hansen Lumber & Hardware \$1200, Heather Touch \$1000, Hwy 13 Diner, LLC \$1000, Big Sexy Entertainment \$500, Core & Main \$1838.19, IRS \$7243.24, NDPERS \$6373.46, ARAMARK \$56.64, Aw Diesel Services, Inc \$36.55, Bank of ND \$17,300.01, BMI \$368, ND One Call Inc. \$12.10, Workforce Safety & Ins. \$1649.13, Waste Management \$6949.56, Walock-Johnson Insurance \$754, The Teller \$378.88, The Springs Golf Course \$80,000, Team Laboratory \$1898.50, Teals Market \$21.02, Sargent County Auditor \$6732.55, Ray-Mac Inc \$92.30, Pollardwater \$101.05, Bremer Bank Cardmember \$1169.44, One Stop \$162.78, City of Fargo \$14, Hansen Lumber & Hardware \$69.92, Daleyn Baasch \$3109.25, DRN \$609.23, Ottetail Power Company \$5214.89, Goldstar Products \$698.75, ND Chemistry Lab \$18.54, Hawkins, Inc \$9219.54, Interstate Engineering \$9900, Interstate Powersystem \$1461.23, J & M Printing \$490.38, Loffler \$360, MDU \$1683.30, Full Circle Ag \$756.01, Post office \$109.80

Meeting is adjourned at 6:00 pm. Next meeting is on March 8<sup>th</sup> at 5pm.

  
Dan McKeever, Mayor

  
Jessica Peterson, City Auditor

**THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**March 8, 2021 at the Fire Hall Building at 5pm.**

**MEMBERS PRESENT:** Dan McKeever, Jaimie Gavin, Auston Creech, Brian Gilje

**MEMBERS ABSENT:** Rosi Odegard

**OTHERS PRESENT:** Darrel Swanson, David Even, Jessica Peterson, Laura Mahrer, Jeff Leadbetter, Torrey Gavin, Jon Wold, and Lynn (Teller)

Brian made a motion to approve the meeting minutes from February and Jaimie seconded the motion and all ayes.

**Law Enforcement Report:** Jon Wold present. School presence has increased, mobile home fire, UPS driver was bit by dog, alarms at Teals & Dollar General going off due to Valentine's Day balloons. Wyatt has been very active doing his job. County budget review with Travis in future.

**Interstate Engineering Report:** Not present. Dan had numbers from Kent. \$256,000 for the entire development, 6" water main to run the rest of the 830', put in curb stops, all the valves, 2 fire hydrants, just the water portion is around \$80,000. The sewer makes up the remaining \$176,000. So, just the lift station is \$40,000. In an email, Kent suggested grinder pump stations. Doing 4 lots & 4 lots and putting a grinder pump on each side, would be \$11,000 for each pump. Kent came up with \$59,000 to do the 4 lots & 4 lots. If we wanted to something like that, this would all be pending on if Clarmont Ulven wants to sell the lots. If Daleyn Baasch is going to be putting in Michelle Goettle's septic, we could have him do the four lots, grinder pump in and then route on up. Dan then spoke with Clarmont Ulven, told him the options and he will get back to Dan.

**Resident Form:** None

**Building Permits:** Hayley Fenner (3 1<sup>st</sup> St NW) & Lonny Murphy (18 4<sup>th</sup> Ave SW) approved (Jaimie/ Auston)

Michelle Goettle new house was approved but she has to understand there will not be sewer out there at the time of house. (Brian/ Auston)

**Permit:** None

**Real Estate Exemption:** Dustin Mund, purchased Job Erection and is applying for a 5-year Expanding Business Exemption. Job Erection had 100% 2014-2018 50% 2019-2023, Dustin would take over and then receive 25% 2024-2028. (Auston/ Jaimie)

**The Spring's Golf Course:** Grant was awarded to purchase dining igloos, but due to the cost of cement slabs, we are going to pass on the grant. Unless, the ND Tourism will accept the additional cost. Wait to see what Paul and Shelby want to do.

**Park Board:** Splash pad will now be eliminated from the pool plans because of what will actually be used and for safety wise. Expanding the zero-entry area.

**Housing Options:** Dan has been looking into manufactured homes and has not found anything he likes, due to prices. Prebuilt homes are a cheaper way to go, at this time, due to the cost of lumber.

**Auditor Report:** Equalization meeting has been moved from 5:00pm April 5<sup>th</sup> to 6:30pm on April 5<sup>th</sup>. Rapid COVID testing is going well on Thursdays at the CC. Jess will be on vacation March 15-19, 2021. City is wondering about golf course signs along HWY 32 and Hwy 13 and to add pool and ball diamond symbols on existing Main Park sign in town. Jessica will contact ND DOT regarding this request, as Darrel has no contacts with ND DOT.

**Deputy Auditor:** Applied for Sticks 4 Kids grant for 10 sets of golf clubs for the kids. With this grant, it would be possible to hold a golf camp with golf pros provided by Sticks 4 Kids. Working on the AARP Challenge grant, hope to submit to continue the safety path and to connect the path through Maplewood to Dollar General. Need to ask Anderson Trust about property. Grant was approved from ND Tourism Main Street for the use of the Dining Igloos out at The Springs.

**Public Works Report:** Sucker Truck in to clean up lift station, at least 30 some new water meters have been installed, there are 2 meters left in the shop. Darrel has been asked by McFarland's to have dust control applied to golf course road. City is looking to install 7 new shut off valves \$6,500 per valve. Kent is to give map to Darrel to where the valves are located. (Auston/Brian)

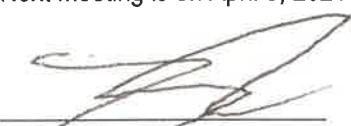
**Council Items:** Can we change the covenants on the development in the GCDC 3<sup>rd</sup> Addition? Leadbetter said that all lot owners have to be in agreement to allow manufactured homes. As of right now, there is only two owners at this time.

**Attorney:** None

**Pay the Bills:** (Jaimie/ Brian) Hansen Lumber & Hardware \$78.43, ND League of Cities \$75, MDU \$1768.68, Lake Agassiz water Auth. \$100, Jessica Peterson \$384.88, Interstate Power system \$81.95, Interstate Engineering \$5148.92, NDPERS \$6155.72, Hawkins \$1472.50, Post Office \$231.80, Grotberg Electric \$131, Goldstar Products \$2206.15, DRN \$609.25, Core & Main \$1144.34, Bobcat of Gwinner \$1146.45, AW Diesel Service \$9.74, Aramark \$320.02, Innovative Office Solutions \$23.67, Waste Management \$6953.94, ND One Call Inc. \$1.85, Ray-Mac Inc \$40.86, Sargent County Auditor \$9558.10, Softline Data, Inc \$685, The Teller \$217.72, USA Blue Book \$595.28, One Stop \$253.38, Walock-Johnson Insurance \$9, IRS \$106.37, Bremer Bank Cardmember \$1695.86, IRS \$7311.94, J & M Printing, Inc \$66.71, Laura Mahrer \$16.50, Ottertail Power Company \$4747.35, Softline Data, Inc \$108.50

Meeting is adjourned at 5:55 pm. (Jaimie/Brian)

Next meeting is on April 5, 2021 at 5:00pm and 6:30pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

**THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**April 5, 2021 at the Fire Hall Building at 5pm.**

**MEMBERS PRESENT:** Dan McKeever, Jaimie Gavin, Auston Creech, Brian Gilje, Rosi Odegard

**OTHERS PRESENT:** David Even, Jessica Peterson, Laura Mahrer, Jeff Leadbetter, Lynn Kaspari, Torrey Gavin, Derek Bohnenkamp, Courtney Anderson, County Councilman Richard Rush, came in late, was told meeting started at 6:00pm

Jaimie made a motion to approve the meeting minutes from March and Brian seconded the motion and all ayes.

**Law Enforcement Report:** Jon Wold present, reported that Travis had a last-minute meeting. There were medical issues that they addressed. There will soon be an AED in each county deputy once training has been completed. Now sure, do they get there before the medical responders or after, being the deputies do not have any medical equipment. Nicer weather is bringing out golf carts, ordinances against, side-by-sides all are not registered. They must be registered and you must have helmets and adult supervision. 16 and over does not. If they take the nearest path out of town, and no screwing around on their way out, no issues. But there is always a bad egg. Travis has been asked about budget review for the past couple of months. We are still waiting on him to present. We are waiting to approve the increase once Travis has presented. SEMCA bill has not been received or paid. Had a runner early April, car was impounded, but person(s) was not found.

**Interstate Engineering Report:** Not present. Trying to deal with all water coming off the Activity Center roof. Kent was to get numbers on putting in drains and draw up an enclosure and bring ramp to ground level.

**Resident Form:** none

**Waste Management:** Derek Bohnenkamp was present. He said residents are unable to drive into landfill. Too muddy, construction phase and do not have anyway to do it safely. We will have to have clean-up day like we did in October 2020. Jessica has contacted WM to get it set up.

**Building Permits:** Keith McFarland to move trailer into his court lot 13 from GCDC lot, (Auston/ Jaimie)

Courtney Anderson to bring house in on free lot (Lot 1) Have to have building on lot for 1 year. Quick claim deed from city, no title until construction starts. (Brian/ Auston)

**Permit:** Shirley Ayers Benefit-raffle Board. (Brian/Rosi), Dawson Donut Shack, LLC (Food Truck) wanted to make sure they are welcomed to Gwinner, vendor fee \$10, but was tabled until they have a location to park the food truck.

**Real Estate Exemption:** Nothing

**The Spring's Golf Course:** Tile company showed up, they are working on big stuff between the ponds first, then do the fairways in the fall. Job Erection to design sign for golf course and the state will be putting up a bigger golf sign along Highway 13, were current one is located.

**Park Board:** No update on pool, bathhouse design is finished. A bill for \$14,575.00 from Interstate for January-March reopening design.

**Housing Option:** none

**Auditor Report:** Jessica contacted the state highway department, a new golf sign will be furnished by the state, brown and larger than what is currently out west of town. City wide egg search went well, pole banners were ordered and arrived Monday. Pet Clinic, April 28<sup>th</sup> at the Red Barn Vet, pet licenses will be available for purchase. AARP Challenge grant will be sent in by the 14<sup>th</sup>. Grant money from the ND Tourism will be not be accepted. Golf Board decided it would not be worth it.

**Public Works Report:** Darrel had day off, not present. Sewage pump guys came out, floats were moved in hopes that it would not happen again. This year is the year for a new lawn mower. Bids will be presented next month.

**Special Assessment Committee:** We need to get the group together. Dennis D., Scott M., Susan W., and 3 seats to be filled. Jessica to put out on Facebook to see if there are any interested for volunteers to be on the committee.

**Council Items:** none

**Attorney:** None

**Pay the Bills: (Auston/ Brian)** Electrical pump \$1083.69, Jet—Way Inc \$1845, Jessica Peterson \$30, Interstate Engineering \$17,336.30, Hawkins, Inc \$4945.03, Hansen Lumber & Hardware \$199.39, Grotberg Electric \$119.47, MDU \$1511.57, Full Circle Ag \$467.28, ND Dept. Environmental \$31.78, DRN \$606.96, Core & Main \$1130.70, Bremer Bank Cardmember \$2743.49, Bobcat of Gwinner \$74.86, Aramark \$200, ND PERS \$6606.71, IRS \$2860.83, Payroll \$14,525.44, Goldstar Products \$671.05, Team Lab \$1620, Waste Management \$6958.32, Verizon Wireless \$482.22, Midwest Pest Control \$310, The Home Shop \$900.80, Ray-Mac Inc \$87.24, One-Stop \$258.16, Northern Lights Display \$2989, ND State Tax Commissioner \$787.63, ND One Call \$7.20, ND League Cities \$30, USA Blue Book \$382.99, Starion Bond Services \$302,472.50, IRS \$2532.82, ND One Call Inc \$3.05, Ottertail Power Company \$4613.89, Post Office \$109.80

Meeting was adjourned at 5:56pm. Next meeting is on Monday, May 10, 2021



Dan McKeever, Mayor



Jessica Peterson, City Auditor

**THE EQUALIZATION CITY COUNCIL MEETING FOR THE CITY OF GWINNER, ND**

**April 5<sup>th</sup>, 2022 at 6:30pm in the Fire Hall Building.**

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Auston Creech, Jaimie Gavin, Rosi Odegard

MEMBERS ABSENT:

OTHERS PRESENT: Laura Mahrer, Jessica Peterson, Torrey Gavin, Denise Ferderer

Mayor Dan McKeever opened up the meeting and then turned it over to Denise, Tax Director.

Changes in true and full values to the supplementary abstract were looked over line by line. Torrey Gavin asked how the fence value was calculated. No issues. Steve & Carolyn Jacobson also needs change to have a no obsolescence on his property. Brian made a motion to approve with the one change on Jacobson's property and Jaimie seconded the motion and all ayes. Motion passed.

Changed in true and full value non abstract change was looked over. No changes were made. Auston made the motion to approve as is and Rosi seconded the motion and all ayes. Motion passed.

Rosi also made a motion to accept assessment book as is for now. Brian seconded the motion and all ayes. Motion passed.

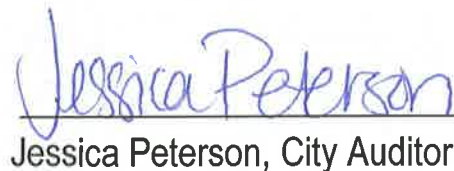
Denise mention that there are 3 vet tax credits (no names were given out) and 5 Homestead tax credits (no names were given out) for the tax year 2021. Jaimie made a motion to accept the credits and Rosi seconded and all ayes. Motion passed.

City council thanked Denise for all her work.

Equalization meeting was adjourned at 6:38pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

**THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**April 26<sup>th</sup>, 2021 at the Fire Hall Building at 5pm.**

MEMBERS PRESENT: Dan McKeever (phone), Brian Gilje, Jaimie Gavin, Rosi Odegard

MEMBERS ABSENT: Auston Creech

OTHERS PRESENT: Jeff Leadbetter, Jessica Peterson, Tim Peterson, Lynn from the Teller, Kris Beck

Mayor, Dan McKeever, opened the meeting up and thanked everyone for attending.

Fairway addition, Clermont Ulven owns most of the land out there and he would be willing to sell each lot for \$10,000. There are 12 lots out there. Water, Sewer and Road will cost around \$300,000 to be put in. Each lot will be around \$35,000 per lot for an acre lots. Could look at a contract to deed with Clermont Ulven for the land. No motion was made at this time.


Activity center/ school parking lot had a bid come in to help with the water issues. That bid was around \$255,000, and that would get the parking lot squared up and add some more parking. The school is looking for a 50/50 on this. Jeff Leadbetter stated that the city has nothing to do with the parking lot at this time. We could work with the school to see if they would like to have the city own half and the school own half of the full parking lot. The school was also looking at a screen in entry to help with the water around the doorways. They would be around \$100,000 also. Kris Ulven will let the school know that if they are wanting any funding with the parking lot, the school will need to have the city own part of it. No motion was made at this time.

Babe Ruth field was brought up by Tim Peterson. He is on the committee for Babe Ruth and wanted the city council to be up to date on what is needed to keep the only baseball field in the county going. He handed out a list of items that totaled \$49,083.75. He was asking if they fall under the Gwinner Park Board or the school or on their own or the city. The land is on school grounds, but that is all they really came up with. Gwinner Park Board has been giving around \$4500 each year for the last 5-6 years, which helps pay for the coach. The umpire fees and baseball equipment has to be paid thru the player fees. Tim stated that he did sell a lot more banners this year and that was their biggest fundraiser. No motion was made at this time.

The meeting was adjourned at 5:58pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

**THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**May 10, 2021 at the Fire Hall Building at 5pm.**

**MEMBERS PRESENT:** Dan McKeever, Jaimie Gavin, Auston Creech, Brian Gilje, Rosi Odegard

**OTHERS PRESENT:** David Even, Jessica Peterson, Jeff Leadbetter, Lynn Kaspari, Darrel Swanson, Kent Thoreson, Kris Beck

Jaimie made a motion to approve the meeting minutes from April and Brian seconded the motion and all ayes.

**Law Enforcement Report:** Not present. Travis emailed over the April report. No county budget review and no monthly rate increase of \$4922.42 approved as of yet.

**Interstate Engineering Report:** Kent present. Fairway Addition to look at putting in water, sewer and a road. Could cost up to \$450,000 for the 13 lots to be developed. Activity Center parking lot needs to be included in the joint agreement for the city to be involved in that project. Bidding will also need to be done.

**Resident Form:** none

**Nuisance Complaint:** Robert Aderman (20 2<sup>nd</sup> ST SE) vehicles on grass, camper on sidewalk, junk, debris, indoor furniture outside, Elwood Odegard (402 3<sup>rd</sup> Ave NW) vehicles on grass, alley is not clear, Chad Crandall (105 Maplewood Drive) vehicles on grass, indoor furniture outside, junk. Council would like Jessica to send letter to Robert Aderman estate. Mayor McKeever will talk to Chad and Elwood about their properties.

**Building Permits:** Raymond Stahl (134 Maplewood Drive) new siding and windows, Rosi Odegard (3 2<sup>nd</sup> ST SE) new roof on back garage, Jerry Zetocha (216 5<sup>th</sup> St NW) New shingles on house and garage, August Micklson (336 3<sup>rd</sup> ST NW) new Vinyl Siding, Springs Golf Course (565 Bogery Rd) Tin roof on pump house, Heather Swanson (212 2<sup>nd</sup> St SE) Adding chain link fence to backyard, Dan McKeever (Main Street) tin siding (Brian/Jaimie) Chad Crandall (105 Maplewood Drive) 12x8 homemade shed – on hold

**Permit:** Gaming site for El Zagal Viking Patrol, Inc for pull tab dispensing device and an electronic pull tab device at the Spring's Golf Course and Overtime Car (Rosi/ Jaimie)

**Real Estate Exemption:** none

**The Spring's Golf Course:** none

**Park Board:** Not present. Jay Enderson will haul black dirt over to new Bobcat Field ball field.

**Housing Option:** SCJDA approved to have 3 houses being built, at all times in the county; RFP is in the works now to find a builder that will also have 10% investment in the project as well.

**Fairway Addition:** Purchase lots from Clarmont Ulven for \$10,000 each. Jeff will work with him on this.

**Auditor Report:** Jessica reported. 1% health premium reduction July 1 2021- June 2022, Laura resigned on March 28<sup>th</sup> due to personal issues, looks like some of the trees might be dead in the north addition, I contacted the company to come take a look and get inventory on the trees, received TA federal grant – max of \$200,000 for 80.93% federal funded for the sidewalks to go to the golf course clubhouse

**Public Works Report:** Mower quotes came in. Butler was at \$4040.33 after trade in and Bobcat was at \$5728.24 after trade in. Bobcat is heavier and has longer warranty. Auston made a motion to go with Bobcat, Rosi seconded. All ayes. Dust control on the golf course road and on 6<sup>th</sup> St SE to the cemetery will be done.


**Council Items:** Jaimie made comments on the league of cities conference she attended.

**Attorney:** Meeting dates were discuss by council.

**NDSU Extension office:** Cynthia Klapperich present Lead Local Program on July 14<sup>th</sup> from 9-3pm at The Spring's Golf Course. Council said they would support ten people to go to this leadership training at \$25 per person. (Jaimie/ Brian)

**Pay the Bills: (Jaimie/ Brian)** DRN \$606.26, Lemeister Gravel, Inc \$475, Jessica Peterson \$48.49, Jacobson Plumbing \$3414.25, Hawkins, Inc \$3970.24, Hansen Lumber & Hardware \$158.40, Grotberg Electric Inc \$200, IRS \$4995.43, Enderson Construction \$373.89, ND Dept. Of Health \$16, Dakota Plains Co-op \$39.34, Dakotah Paper Co. \$4481.61, Core & Main \$2797.63, Bremer Bank Cardmember \$3185.03, Bremer Bank \$12,795.41, Aramark \$71.92, NDPERS \$6501.11, Payroll \$13,684.24, Full Circle Ag 4259.46, Sturdevant Auto Parts \$19.46, Waste Management \$7332.32, The Teller \$344.88, MDU \$1372.03, Teals Market \$12.38, ND Dept. Environmental \$18.54, Share Corporation \$400.89, Sargent County Auditor \$9558.10, Ramkota Hotel \$436, One Stop \$393.17, ND Rural Water System \$130, ND One Call Inc \$12.65, Team Laboratory Chemical \$1631, Post Office \$109.80, IRS \$4784.08, Bobcat of Gwinner \$5728.24 Harold Rotunda \$6300, Ottertail Power Company \$5443.84

Meeting was recessed at 6:40pm. Next meeting is on Wednesday, May 26<sup>th</sup> at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor



**THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**May 26<sup>th</sup>, 2021 at the Fire Hall Building at 5pm.**

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Jaimie Gavin (on phone), Rosi Odegard, Auston Creech

MEMBERS ABSENT:

OTHERS PRESENT: Darrel Swanson, Dave Even, Clarmont Ulven, Michelle Goettle, Kent Thoreson, Mike Bassingthwaite, Jeff Leadbetter, Jessica Peterson, Kris Beck, Karla and Kari Ulven and Adam Wrage

Mayor, Dan McKeever, opened the meeting up and thanked everyone for attending.

Fairway Addition, Clarmont Ulven owns most of the land out there and he would be willing to sell each lot for \$10,000. There are 12 lots out there. Mr. Leadbetter will get a warranty deed ready for Ulven to sign. Restrictive covenants and easements will worked on with the current neighborhood. They will also check with Sargent County to see if there was any covenants from the past. Total project could cost up to \$450,000.

The city will purchase the land for \$120,000 from Ulven. (Brian/ Rosi)

Resolution to Create Sewer and Water Improvement District #2021-01 for Fairway Addition (Rosi/Auston)

Resolution for Directing Engineer to Prepare Report for Fairway Addition. (Rosi/Auston)

Resolution Directing Engineer to prepare detailed plans and Specifications for Fairway Addition. (Auston/ Brian)

This project will be self-funded in-house with remaining TIF money. (Rosi/Brian)

Activity Center joint power agreement committee met. It will be called Gwinner Activity Center. City owns the building. Terms will be moved to 10 years (2021-2031), consideration both parties will pay for the chip and seal of the parking lot when needed, advisory board will meet twice a year and will take minutes and provide them to both parties, repair and maintenance – add parking lot, real estate need to add parking lot

Building Permit for Chad Crandall (105 Maplewood Drive) was discussed. (Auston/ Brian) approved.

The meeting was adjourned at 6:06pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

**THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**June 14th, 2021 at the Fire Hall Building at 5pm.**

**MEMBERS PRESENT:** Dan McKeever, Jaimie Gavin, Brian Gilje

**MEMBERS ABSENT:** Rosi Odegard, Auston Creech

**OTHERS PRESENT:** Darrel Swanson, David Even, Jessica Peterson, Torrey Gavin, Travis Paeper, and Lynn (Teller), Clarmont Ulven, Adam Wrage, Mike Bassingthwaite, Kent Thoreson, Kris Ulven

Jaimie made a motion to approve the meeting minutes from May and Brian seconded the motion and all ayes.

**Law Enforcement Report:** Travis was present. SC Sheriff's budget review needs to go over with council. 2021 monthly rate has not been approved. Residential only parking was brought up, special permits in July for dances was talked about

**Interstate Engineering Report:** Mike and Kent was present. Bid opening for Fairway Addition and Gwinner Activity Center will on July 12<sup>th</sup> at 3 and 3:30pm in the meeting room. (Brian/Jaimie)

**Resident Form:** Adam Wrage was present to go over the Fairway Addition covenants and easements – he will go back and make some changes and come back to the city council with those changes. GCDC 3<sup>rd</sup> Addition covenants and easements were also talked about and would like to see them changed as we are not following them as is right now.

**Building Permits:** Jeff Anderson (204 5<sup>th</sup> ST NW) new concrete driveway, Wes Stocker (104 4<sup>th</sup> Ave SE) new concrete sidewalk and driveway for shed and new decking in front of house, Derek & Vanessa Bohnenkamp (211 1<sup>st</sup> ST SE) new concrete pad and sidewalk in backyard (Jamie/Brian)

**Permit:** Washington DC/NY Trip- raffle board, Black Pelican for July 24<sup>th</sup> wedding at the GAC, Gwinner Fire Dept. for raffle, Overtime and The Spring's for street dances on July 9<sup>th</sup> and 10<sup>th</sup>. (Brian/Jaimie)

**Real Estate Exemption:** none

**The Spring's Golf Course:** All the drain tiling is complete.

**Park Board:** New pool drawing is still in the works, Bobcat Field had dirt delivery there

**Auditor Report:** Article IV needs to be updated 2-401 in 2-301 needs to be \$58.41 per meeting, 2-401 needs to be 5pm at the Gwinner Fire Hall and changed to the following Monday at the same time and place (Jaimie/ Brian), NDFT will increase to 14% on July 1<sup>st</sup> renewal, received letter from Waloch-Johnson Insurance on employees not having CDL license endorsement on their Driver's Licenses, Darrel and Dave need it done.

**Public Works Report:** Bobcat trade in \$1956.47 (Brian/ Jaimie), water leak by large water tower, lagoon unplugged and transferred over, also we have a water leak in Main Park to pool.

**Special Assessment Committee:** New members to be on the board are: Chuck Klemetson, Shirley Waloch, Verna Anderson (Jaimie/Brian)

**Council Items:** Mosquito spraying will be done the week of July 5-9, before Gwinner Days (Brian/ Jaimie), we need to update banking paperwork with all council members with Stock Growers Bank (Jaimie/Brian)

**Attorney:** Not present

**Pay the Bills:** (Brian/ Jaimie) Leadbetter Law Office \$2343.15, Waste Management \$6958.32, VGM Financial Service \$517.58, The Teller \$206.28, Ottertail Power Company \$4581.49, IRS \$2381.18, MDU \$1197.17, Jessica Peterson \$262.36, Jaimie Gavin \$35, Gov Office \$570, DRN \$607.75, Dacotah Paper Co \$90.82, Aramark \$174.05, NDPERS \$6482.86, ND League of Cities \$340, Business Radio Licensing \$105, IRS \$2522.79, AW Diesel Service \$6.50, Municipal Finance Office \$30, Walock-Johnson Insurance \$6108, payroll \$14,038.97, Team lab \$400, Ray-Mac \$80.94, Post Office \$109.80, One Stop \$340.02, ND One Call Inc \$12, ND Dept. of Health \$64, Bobcat of Gwinner \$19.20, ND Chemistry Lab \$153.60, Bremer Bank Cardmember \$5960.39, Lesmeister Gravel, Inc \$546.25, J & M Printing \$420.59, Hawkins \$6479.74, Hansen Lumber & Hardware \$394.40, Full Circle Ag \$196.95, Enderson Construction \$5140.92, ND Dept. Environmental \$40

Meeting adjourned at 5:51pm. (Jaimie/Brian) Next regular meeting is on July 12<sup>th</sup>, 2021 at 5:00pm.

  
Dan McKeever, Mayor

  
Jessica Peterson, City Auditor