

**THE CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**August 5<sup>th</sup> 2013 at 5pm in the EMS Building.**

MEMBERS PRESENT: Karla Ulven, ElRoy Odegard, Dan McKeever, Linda Johnson, Jerry Zetocha

MEMBERS ABSENT: -

OTHERS PRESENT: Dennis Howey, Jeff Leadbetter, Kent Thorseon, Randy Pope, Grover Riebe, Colleen Sundquist, Dominic Olson, Dave Even, Dennis Howey, Brendan Ciesynski, Jeanne Sexton-Brown and Jessica Peterson

July minutes were approved. (Karla/Linda)

Interstate Engineering report by Randy Pope and Kent Thorseon. A copy of the letter was given to all council members from the ND DOT on the culvert situation on the west side of town. Culvert is going to stay as is. ElRoy made a motion for Dennis and Interstate to figure out manhole covers, culvers and needs for the southeast section of town by 6<sup>th</sup> Ave SE. Linda seconded the motion and all ayes.

Grover Riebe reported on the airport project. The project is going well and they are putting six inch concrete deep will start on August 6<sup>th</sup>. Not all the money has been funded but is getting there.

Law Enforcement sent over a city contract hours. No one present for meeting.

Colleen with Sargent County Health would like to have the Foot Care/ Flu shot in the community center as it did in the past. Six times a year they will be in for foot care. She will get Jessica the dates for the community center. No charge since this is a community service for everyone.

The following building permits were approved (Linda/ElRoy) : Billinda Lemmus for roof, Dwight Kruger for a 1985 trailer for his trailer court, J & M Printing Expansion on the west side, Donald Foster for changing garage into a living room and a fence, Karla Waloch for roof and Dennis Howey for siding. Permit on hold until next month, needing Keith and Chris Stoppleworth present for fence approval. Jerry Zetocha made a motion to grant J & M Printing Inc. a 5 year 100% exemption for the project as well as a 50% PILT after the 6<sup>th</sup> year up to the 15<sup>th</sup> year. Linda Johnson seconded the motion. All voted aye and the motion carried.

No special permits. Dominic did let the council know that his family will be having an outdoor DJ at the Park on August 17<sup>th</sup>.

Free lot paperwork has been done for Randall Brockman's lot which is Block 2, Lot 2 in the Spring's Addition. Address would be 213 5<sup>th</sup> St NW. Jerry made a motion to accept and ElRoy seconded the motion and all ayes. Karla made a motion to levy to Sargent County Park and Linda seconded the motion and all ayes.

NDLC Annual Meeting will be in Bismarck from September 12-14. Karla, Linda, Jeff and Jessica will be going.

The Spring's Golf Course reports were emailed to the council members. Dan did mention that on November 1<sup>st</sup> the golf course could but the carts are a fraction of the price or we can continue to lease. He thought that the carts would be around \$1150 each and there are 15 of them. He asked the council to think it over and we would talk about it next month.

Child Care Center was talked about. There were two locations that Jackie, Shannon from CCR &R and Wendy, Kari from Sargent County and Dan and Jessica from the city looked at. The first one was Chad Decker's large house, lots of room but would need more staffing and the second house is Joe Aberle's one level house, less staff easy to see 2 spaces in the kitchen area, this has 2 bathrooms. Looking at doing a Group Center so that would be up to 30 kids at the center at one time. There is enough outdoor space at both locations. A fence and playground equipment will be needed for this project. City would like to see what the need is in this area and then go from there. A survey will be available for families to fill out and tell us what their need is. Then city will have a Child Care Surrounding Area Meeting on Thursday August 15<sup>th</sup> at 5:30pm in the Community

Center and at this time we would go over the results and see where we are at on sizes and what hours are the most needed.

Dennis Howey gave the public works report. Discussion was held regarding Mark Sand and Gravel and the ND DOT on HWY 13 through Gwinner. There have been many delays and lots of complaints on how it is being done. Swimming pool has been using a lot of water an average of 5000 gallons a day. Dominic and Dennis have been working to see what is going on there. Dennis also brought up the zero turn lawn mower has over 1000 hours on it and was wondering about a new mower. He believe the hour brake down is 2/3 of city hours and 1/3 other entities within out municipality.

Jeff Leadbetter offered three ordinances for the first readings. First ordinance is dealing with water going into storm drains were accepted by ElRoy and a second from Jerry. The next ordinance was a dog ordinance regarding pit bulls, which was accepted by motion of Linda with a second from ElRoy. Another ordinance regarding citywide assessments was also offered and approved for the first reading.

Dust control was discussed and approved for the following roads: 3<sup>rd</sup> Ave SE, 6<sup>th</sup> Ave SE, Eagle Lane and 5<sup>th</sup> Ave NW. This should be done in the next week.

Street lights will be added out at the golf course for lighting.

Areal mosquitos spraying will be done at the end of August for the football games in town.

August bills: Grotberg Electric \$67.50, Nichole Noonan \$395, ND One Call \$16.50, ND Dept of Health \$16, Midwest Pest Control \$455, Martinsen Home Center \$2422.13, K & S Carpet Cleaners \$1814.40, Jacobson Implement \$10.81, J & M Printing \$5, Interstate Engineering \$1252.80, Hogness Construction \$2125, Hawkins, Inc \$2225.10, Arrowhead Transport\$178.81, Hansen Lumber & Hardware \$1279.03, RDO Equipment \$82.98, Payroll \$9869.21, Full Circle Ag \$1418.86, Forman Drug \$7.99, Fargo Water Equipment \$368.01, Eppler & Leadbetter \$1332.50, Edman Agency \$125, DRN \$447.45, Colonial Door \$2856.20, Chance Noonan \$200, Bremer Bank Cardmembers \$608.40, Bremer Bank \$5066.77, Bank of North Dakota \$1637.50, AW Diesel Service Inc \$509.56, Hanson Sanitation \$4200, Welton Tire Service \$8, One Stop \$524.79, Wyatt Lyon \$1000, Ottetail Power Comp \$292.81, Waste Management \$4039.53, Voss Plumbing & Heating \$1000, Verizon Wireless \$196.75, The Teller \$288.80, Teals Market \$29.46, Sturtevant \$43.25, Storbakken \$1887.50, Sargent County Auditor \$4307.32, Sakry Plumbing \$299.14, Red River Valley & Western Railroad \$50, Tam Laboratory \$494, Auston Creech \$785, Office of State Tax Comm \$438.20, ND Dept of Health \$32, IRS \$3129.52, NDPERS \$4235.64, Bremer Bank \$4723.50, Airborne Custom Spraying \$312.50, Edman Agency \$362, The Springs Golf Course \$3500, Bremer Bank \$5145.71, Ottetail Power Comp \$4257.79

The meeting was adjourned until August 15<sup>th</sup> at 5:30 pm in Community Center.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

# Tax abatement hearing for J & M Printing, Inc.

## Held August 5th, 2013

Members Present: Dan McKeever, ElRoy Odegard, Linda Johnson, Karla Ulven, Jerry Zetocha

Members Absent: -

Others Present: Jeff Leadbetter, Dave Even , Dennis Howey, Jeanne Sexton-Brown, and Jessica Peterson

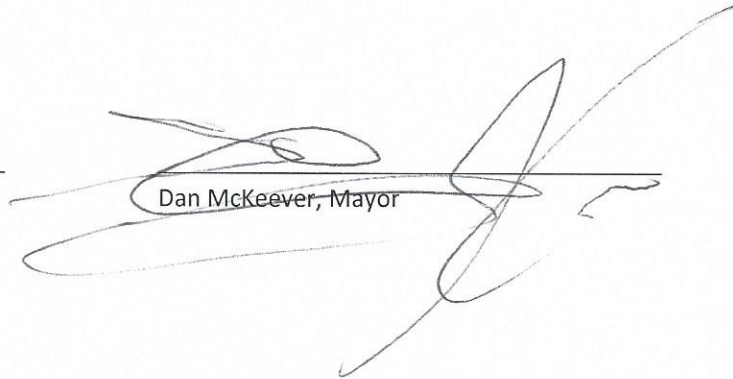
Hearing was called to order by Mayor McKeever.

The floor was open for comments relating to the tax and PILT request. Hearing none, Dan McKeever led a discussion on what others have received. Jerry Zetocha made a motion to grant a 5 year 100% exemption for the project as well as a 50% PILT after the 6<sup>th</sup> year up to the 15<sup>th</sup> year. Linda Johnson seconded the motion. All voted aye and the motion carried.

The hearing was adjourned.



Jessica Peterson, Auditor



Dan McKeever, Mayor

**THE GWINNER CITY RECESSED COUNCIL MEETING**

**August 15<sup>th</sup>, 2013 AT 5:30 PM IN COMMUNITY CENTER.**

MEMBERS PRESENT: Karla Ulven, ElRoy Odegard, Dan McKeever

MEMBERS ABSENT: Linda Johnson, Jerry Zetocha

OTHERS PRESENT: Tanya Walth, Klancy Tindall, Kirsten Anderson, Ashlee Lien, Heather Vincent, Naomi Vincent, Lorraine Jacobson, Terry Brown, Shannon Brown, Wendy Jacobson, Jackie Berndt, Kari Gilije, Verla Jung, Jessica Peterson

Dan opened up the meeting stating that Gwinner is in need of child care in the town and the surrounding areas. We have invited Child Care Resource & Referral (CCR &R) to help us on the child care need assessment survey to see what where we are at in the community.

Verla and Shannon, out of the Jamestown office and Jackie, out of the Moorhead office, went over the results from the child care assessment survey and answered the questions the families had.

Some of the highlights from the data:

- 36 families took the survey
- Out of the 36 families, 31 will need child care in the next 12 months
- 25 families would like child care from 7-5pm
- With 11 families needing before and after school care
- 10 families need back-up/emergency care
- 5 people are interested in working in this facility out of the 36 families

Dan stated that The City of Gwinner does not want to get into the business of having a child care so the city would get a location ready to go and then we have to find someone to run it as their own business. There is a GRANT out on the North Dakota Department of Commerce which is a one dollar of matching funds for every three dollars for a grant funds up to \$187,500. Deadline is on August 31, 2013.

The council would like to get back together on Monday August 19<sup>th</sup> at 5:30pm and make a motion to move forward on the GRANT.

The meeting was recessed until August 19th at 5:30pm in EMS (Fire Hall Building).



Dan McKeever, Mayor



Jessica Peterson, City Auditor

**THE GWINNER CITY RECESSED COUNCIL MEETING**

**August 19<sup>th</sup>, 2013 AT 5:30 PM IN EMS (FIRE HALL).**

MEMBERS PRESENT: Karla Ulven, ElRoy Odegard, Dan McKeever, Jerry Zetocha

MEMBERS ABSENT: Linda Johnson

OTHERS PRESENT: Kirsten Anderson, Heather Vincent, Naomi Vincent, Lorraine Jacobson, Joe & Phyllis Bauer, Tara Nogowski, Margie Johnson, Paul & Tammy Deltoff, Timothy Peterson, Toni Hajek, Jessica Peterson

Dan opened the meeting stating that the City of Gwinner is need of some child care. Phyllis was worried that the city is going to take away her child care business that she has in her home. The city is in need of more openings and not taking out the current ones. This new center will not be cheap; it will be one of the most expense child care in Gwinner.

There is a GRANT out on the North Dakota Department of Commerce which is a one dollar of matching funds for every three dollars for a grant funds up to \$187,500. Deadline is on August 31, 2013.

Current location options at this time:

Joe Aberle- one level, 3 stall garage on the north side of town \$200K, Mandy Justeson- Doublewide \$75,000 plus addition for more play area on the south side of town, New construction with Riverside home would be around \$350K in the south side of town, Chad & Katy Decker's house/ Church (possibly)- Multi level, large home and on south side of town.

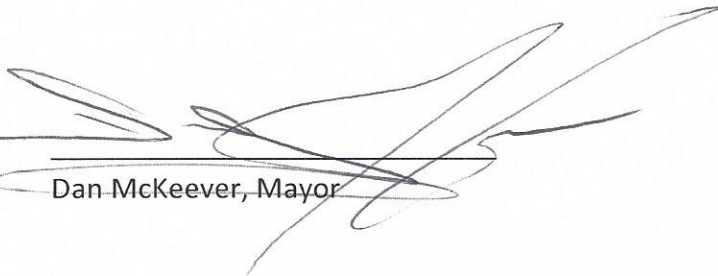
\* All locations need a fenced in yard, playground equipment/toys, educational supplies, furniture and etc.

ElRoy made a motion to apply for the GRANT and Karla seconded the motion and all ayes.

Requirements needed for the Grant: Business Plan, number and age mix of children to be served, number and qualifications of staff, hours of operation, facility floor plan, and start-up and operational budgets. Donovan from Small Business Development Center will be helping Jessica with the business plan.

Job Advertisement/ Business Opportunity will go in the Newspapers, Job Service, and on the Internet for the Group Supervisor position. Deadline will be September 5<sup>th</sup> to get into the city.

The meeting was adjourned until September 9th at 5pm in EMS (Fire Hall Building).

  
Dan McKeever, Mayor

  
Jessica Peterson, City Auditor